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September 12, 2022

Dear Parent(s)/Guardian(s):

As per previous emailed communications, the 2021-2022 applications will be expiring soon. The National School Lunch Program's Seamless Summer Option (SSO) that provides free meals to all students expired on August 3, 2022.

**If you are applying for free/reduced meals:**

1. Please read the [INFORMATIONAL LETTER FROM MR. KENNETH BERGER](#) regarding free and reduced lunch. This is an update from the previous version sent in August.
2. Please review the [INSTRUCTIONS FOR COMPLETING THE FREE AND REDUCED MEALS APPLICATION](#).
3. Please complete the [FREE, REDUCED MEALS APPLICATION](#).  
**ONLINE:** Download the [editable application](#) and fill out on your computer. You must print the form in order to sign (you may need to adjust the page scale to make sure the entire form prints).  
**PRINT:** Download a [print-ready copy](#) of the application to complete. Once completed, keep a copy for yourself and send the original to the Business Office, attention Nadine DePope. If you require an application in another language, please contact Nadine DePope at 973-509-3050 X218 or email [ndepope@spectrum360.org](mailto:ndepope@spectrum360.org).
4. Please review the [SHARING INFORMATION WITH OTHER PROGRAMS](#). Please print this form, complete and send to the Business Office, attention Nadine DePope
5. Please review the [SHARING INFORMATION WITH MEDICAID OR NJ FAMILY CARE FORM](#). If applicable, please print this form, complete and send to the Business Office, attention Nadine DePope.

Please note: Requests for Nutrition Account refunds for students graduating or leaving Spectrum360 for any reason must be made, in writing, to the Spectrum360 Business Office, 414 Eagle Rock Avenue, Suite 200B, West Orange, NJ 07052. No refunds will be given without a written request.

If you have any questions regarding the completion of the forms, please contact me at [ndepope@spectrum360.org](mailto:ndepope@spectrum360.org) or call 973-509-3050 x218.

Thank you very much!

Best Regards,  
Nadine DePope

