
July 1, 2024

Dear Parent(s)/Guardian(s):

We are continuing to use an electronic approach for the dissemination of the nutrition program forms for the 2024 Extended School Year Program. Applications for free/reduced price meals for 2023-2024 are still in use, however, the Federal Income Guidelines for school year 2024-2025 will be used to determine eligibility. Spectrum360 Nutrition Program information and cafeteria menus can be found on the Spectrum360 website: <https://spectrum360.org/for-families-and-caregivers/>

To apply for free/reduced meals:

1. Please read the [INFORMATION LETTER FROM MR. KENNETH BERGER](#) regarding free and reduced lunch. All prices reported under the "Elementary" column are applicable for the entire Academy360 Lower School. Please use the 2024-2025 guidelines [HERE](#) for reference.
2. Please use the [INSTRUCTIONS FOR COMPLETING THE FREE AND REDUCED MEALS APPLICATION](#) when filling out the application.
3. Please complete the [FREE, REDUCED MEALS APPLICATION](#).
ONLINE: Download the editable application and fill out on your computer. You must print the form in order to sign (you may need to adjust the page scale to make sure the entire form prints).
PRINT: Download a print-ready copy of the application to complete.
Please be sure to sign the application. Applications will not be processed if an adult signature is not provided. Once completed, keep a copy for yourself and send the original to the Business Office, attention Stacy Sarra. If you require an application in another language, please contact Stacy Sarra at 973-509-3050 X218 or email ssarra@spectrum360.org.
4. Please review the [SHARING INFORMATION WITH OTHER PROGRAMS](#). If you wish to complete this form, please print, complete and send to the Business Office, attention Stacy Sarra.
5. Please review the [SHARING INFORMATION WITH MEDICAID OR NJ FAMILY CARE FORM](#). If applicable, please print this form, complete and send to the Business Office, attention Stacy Sarra.

Please note: Requests for nutrition account refunds for students graduating or leaving Spectrum360 for any reason must be made, in writing, to the Spectrum360 Business Office, 414 Eagle Rock Avenue, Suite 200B, West Orange, NJ 07052. No refunds will be given without a written request.

If you have any questions please contact me at Ssarra@spectrum360.org or call 973-509-3050 x218.

Thank you very much!

Best Regards,
Stacy Sarra